

In-Person

Employee Benefits Courses and Certificates

Certificate Series

February 24-March 1, 2025 | San Diego, California

July 14-19, 2025 | Chicago, Illinois

October 6-11, 2025 | Austin, Texas

Advance your career with these expert-led courses!

Early registration discount for San Diego ends January 13—Save \$300 per course.

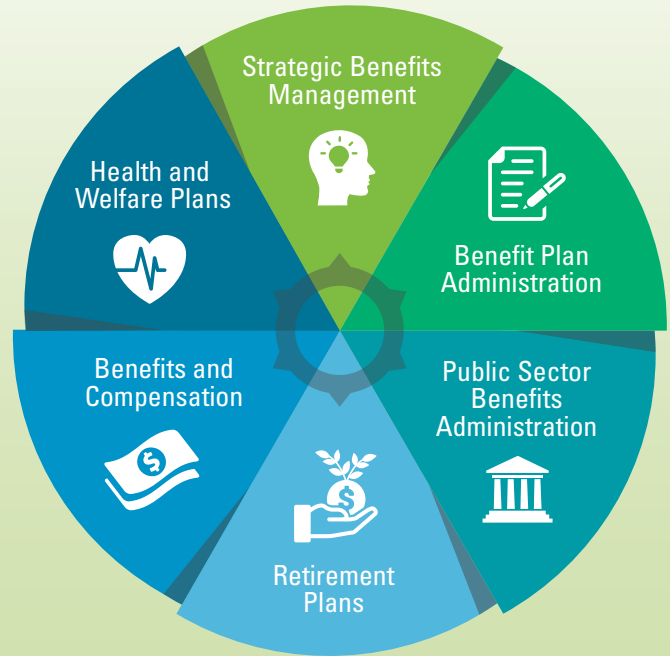


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Employee Benefits Courses in 2025

The Certificate Series offers educational opportunities in each of the areas of benefits and compensation. Take a **single course** for education in a specific area, or take three courses to earn a **topic-specific** Certificate of Achievement. Find solutions for today's challenges and prepare for tomorrow's opportunities through valuable instruction, learning materials and networking.

Enrollment Options

Individual Courses

Choose any combination of individual courses to create your own learning path.

Earn a Certificate

Take the three required courses to earn a certificate in a specific area of benefits and compensation.

Who Should Attend

The Certificate Series is designed for those who need an immersive and fast-paced education on the history, trends, legal environment and operational aspects of managing and supporting benefits and compensation plans, including the following positions.

Differing Backgrounds

- New professionals who need to understand the industry
- Seasoned professionals looking to update or validate their industry knowledge

Representing Various Types of Plan Sponsors*

- Corporate and single employer benefit plans
- Multiemployer benefit funds
- Public sector/government benefit plans

**See individual certificate information for more details.*

Diverse Roles

- Benefits professionals
- Human resources professionals
- Administrative and customer service staff
- Representatives of insurance companies and third-party administrators
- Professionals in all service areas, including consulting, legal and financial services
- Communication, marketing and sales professionals
- Benefit fund trustees who need to understand the technical aspects of the plans they serve (select courses only)

2025 Course Locations—U.S. Offerings

Courses are held at the hotel. For information on reservation deadlines, check-in/check-out times, cancellation policies and transportation, visit www.ifebp.org/certificateseries.



February 24-March 1, 2025

San Diego, California

Andaz San Diego

Rate: \$329 single/double occupancy

Reservation Deadline:

Monday, January 27, 2025

Hotel Accommodations: *Please visit our Hotel/Travel tab at www.ifebp.org/certificateseries to book your hotel reservations online. For hotel questions, contact the Registration Department at (888) 334-3327, option 2, or edreg@ifebp.org.*

Note: *Hotel room availability is not guaranteed outside of scheduled program dates.*



July 14-19, 2025

Chicago, Illinois

**Fairmont Chicago—Millennium Park
Gleacher Center**

Rate: \$265 single/double occupancy

Reservation Deadline: Friday, June 13, 2025

Hotel Accommodations: *Hotel Accommodations: Please visit our Hotel/Travel tab at www.ifebp.org/certificateseries to book your hotel reservations online. For hotel questions, contact the Registration Department at (888) 334-3327, option 2, or edreg@ifebp.org.*

Note: *Hotel room availability is not guaranteed outside of scheduled program dates.*



October 6-11, 2025

Austin, Texas

Hilton Austin

Rate: \$299 single/double occupancy

Reservation Deadline:

Monday, September 8, 2025

Hotel Accommodations: *Please visit our Hotel/Travel tab at www.ifebp.org/certificateseries to book your hotel reservations online. For hotel questions, contact the Registration Department at (888) 334-3327, option 2, or edreg@ifebp.org.*

Note: *Hotel room availability is not guaranteed outside of scheduled program dates.*

Bring Employee Benefits Courses to You

Host world-class training at your organization. Drawing on our experience as a leading provider of employee benefits education, we will work with you to assess your specific needs and format a program that meets your organization's training goals. On-site programs save on travel costs and time away from the office while providing a one-of-a-kind learning opportunity for your staff.

Let's develop an education strategy together.

Please contact Nick Olig at (262) 373-7622 or nicko@ifebp.org for more information or to set up an on-site program.

Learn more at www.ifebp.org/onsite-education.

Register online at www.ifebp.org/certificateseries



LEARN

from industry experts and your peers.

GAIN

valuable written materials and resources.

DISCUSS

the strategies that plans are implementing today and considering for tomorrow.

CONNECT

with others who are dealing with similar issues.

DEMONSTRATE

your knowledge through interactive exercises and case studies.



Sector Key

Each certificate in this catalog displays one or more icons, indicating the appropriate audience(s) for the certificate as a whole. Individual courses within a certificate may be applicable to a broader audience.



Multiemployer

Labor trustees, management trustees, administrators and professional advisors who serve multiemployer funds



Public Employee

Public trustees (elected and appointed), governmental financial officers and staff, human resources/benefits staff managers, school district members and executives, union and employer representatives, and municipal and county officials



Corporate/Single Employer

Single employer or corporate plan sponsors

Health and Welfare Plans



Stay informed of the health care system's latest legal and regulatory changes with the Certificate in Health and Welfare Plans. Attendees will analyze plan management strategies and plan design options, including managed care fundamentals, consumer-driven health care, value-based strategies and ancillary benefit plans.

Required Courses

Health Benefit Plan Basics*

Topics include:

- History and evolution of health plans
- Plan models
- Coordination of benefits
- Managed care design
- Plan financing
- Health plan legal environment
- Benefit carve-outs
- Retiree medical plans.

February 24-25, 2025 | San Diego, California

July 14-15, 2025 | Chicago, Illinois

October 8-9, 2025 | Austin, Texas

Health Care Cost Management*

Topics include:

- Health care trends
- Cost drivers
- Managing providers and patients
- Impact of technology on cost
- Prescription cost management
- Basic cost-control strategies
- Evolving health care management
- Short- and long-term strategies.

February 26-27, 2025 | San Diego, California

July 18-19, 2025 | Chicago, Illinois

October 10-11, 2025 | Austin, Texas

**This course applies to more than one certificate.*

Elective Courses: Choose One

Ancillary Benefit Plans

Topics include:

- Terms and framework
- Life insurance
- Disability and worker's compensation
- Time-off programs
- Employee communications
- Voluntary benefits
- Dependent care
- Dental/vision plans
- Employee assistance plans
- Implementing choice-based models.

February 28-March 1, 2025 | San Diego, California

October 6-7, 2025 | Austin, Texas

Funding and Finance of Health Benefits*

Topics include:

- Foundations of financing
- Financing mechanisms
- Funding vehicles
- Employee contributions
- External landscape
- Self-funding deep dive
- Stop-loss insurance
- COBRA rates
- Transitioning finance methods.

February 28-March 1, 2025

San Diego, California

July 16-17, 2025 | Chicago, Illinois

“Very appreciative of the information I gained from this session!”

Aimee C. Cisneros

Benefits Specialist | Painters District Council 30
Benefits Funds | Aurora, Illinois

You must be present for each course in its entirety to earn your certificate.

Please make your travel plans accordingly.

Retirement Plans



Funding a retirement plan introduces many challenges, but they are not insurmountable. Learn about the critical components of the retirement planning landscape and become a confident steward of your plan. This certificate covers both defined benefit and defined contribution plans as well as Social Security, investment principles, and navigating the legal and regulatory environment.

Required Courses

Retirement Plan Basics*

Topics include:

- Social Security
- Qualified retirement plans
- Defined benefit plans
- Defined contribution plans
- Hybrid plans
- The future of retirement
- IRC and ERISA requirements
- Fiduciary duties
- Correcting plan errors.

February 28-March 1, 2025 | San Diego, California

July 18-19, 2025 | Chicago, Illinois

October 6-7, 2025 | Austin, Texas

Investment Basics*

Topics include:

- Investing within the plan environment
- Basics of investing
- Risk assessment
- Measures of return
- Alternative investments
- Commonsense investment principles
- Asset allocation
- Investment policy considerations
- Tax aspects of retirement plans.

February 26-27, 2025 | San Diego, California

October 10-11, 2025 | Austin, Texas

**This course applies to more than one certificate.*

Elective Courses: Choose One

401(k) Plans

Topics include:

- Plan design
- Investment policy statement
- Fund selection process
- Effective communication and education
- Compliance
- Legal and regulatory update.

February 24-25, 2025 | San Diego, California

October 8-9, 2025 | Austin, Texas

Public Sector 401, 403 and 457 Plans*

Topics include:

- Public sector characteristics
- Defined contribution oversight
- Changing employer responsibilities
- Meeting responsibilities
- Options and trends
- Investment oversight
- Developing educational programs.

October 8-9, 2025 | Austin, Texas

“It’s worth attending if you’re interested in gaining a good understanding of investments.”

Lorie Burchall

Total Rewards Manager | Bermuda Hospitals Board | Paget, Bermuda

You must be present for each course in its entirety to earn your certificate.

Please make your travel plans accordingly.

Benefit Plan Administration



Managing and administering employee benefit plans is complex and requires a broad range of expertise. This certificate analyzes the core operational and strategic areas of benefit plan administration, including total rewards, risk management, communication, technology, funding/finance and vendor management.

Required Courses

Basics of Employee Benefits Administration

Topics include:

- Strategies and governance
- Government oversight
- Regulations and reporting
- Correcting plan mistakes
- Data administration
- Vendor management
- Financial issues in administration
- Well-being.

February 24-25, 2025 | San Diego, California

July 14-15, 2025 | Chicago, Illinois

Communicating Employee Benefits

Topics include:

- Purpose of benefits communication
- Communicating health plan changes
- Communicating to consumers
- Educating about retirement risks and solutions
- Communication challenges
- Improving benefits communication
- Legal and regulatory communication
- Measurement and feedback
- Communication planning.

February 26-27, 2025 | San Diego, California

July 18-19, 2025 | Chicago, Illinois

October 10-11, 2025 | Austin, Texas

Elective Courses: Choose One

Total Rewards and Workforce Strategies*

Topics include:

- Strategy concepts
- Total rewards components
- Aligning rewards with business needs
- Impact on workforce
- HR strategies and total rewards
- Workforce analysis
- Key stakeholders
- Developing a strategy
- Auditing and optimizing
- Future trends.

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October 8-9, 2025 | Austin, Texas

Funding and Finance of Health Benefits*

Topics include:

- Foundations of financing
- Financing mechanisms
- Funding vehicles
- Employee contributions
- External landscape
- Self-funding deep dive
- Stop-loss insurance
- COBRA rates
- Transitioning finance methods.

February 28-March 1, 2025

San Diego, California

July 16-17, 2025 | Chicago, Illinois

“I have attended CPE seminars for 20 years, and the International Foundation puts on the best by far. Most informative, and the speakers are very knowledgeable.”

Doug MacLeod

Chief Financial Officer | Regional Transportation District ATU Pension Plan | Denver, Colorado

You must be present for each course in its entirety to earn your certificate.

Please make your travel plans accordingly.

Benefits and Compensation



Attracting and retaining a productive workforce requires balancing the three key components of a total rewards strategy: compensation, health plans and retirement plans. The Certificate in Benefits and Compensation provides a survey of these three components as well as a chance to develop your baseline technical skills in compensation concepts.

Required Courses (3)

Basic Compensation Concepts

Topics include:

- Total compensation
- Total rewards
- Compensation management
- Performance management
- Competencies
- Variable pay
- Executive compensation
- Legal environment.

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Health Benefit Plan Basics*

Topics include:

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- Coordination of benefits
- Managed care design
- Plan financing
- Health plan legal environment
- Benefit carve-outs
- Retiree medical plans.

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October 8-9, 2025 | Austin, Texas

**This course applies to more than one certificate.*

You must be present for each course in its entirety to earn your certificate.

Please make your travel plans accordingly.

Retirement Plan Basics*

Topics include:

- Social Security
- Qualified retirement plans
- Defined benefit plans
- Defined contribution plans
- Hybrid plans
- The future of retirement
- IRC and ERISA requirements
- Fiduciary duties
- Correcting plan errors.

February 28-March 1, 2025 | San Diego, California

July 18-19, 2025 | Chicago, Illinois

October 6-7, 2025 | Austin, Texas

“I have found the Certificate Series to be an excellent learning path. The certificate lets senior management know there was a value or outcome to the learning.”

Michelle Cunniff

Human Resources Director | AIPSO
Johnston, Rhode Island



Public Sector Benefits Administration



The public sector's unique political, financial and regulatory environment poses both challenges and opportunities for employee benefits. Learn how to better navigate this environment and apply health care and retirement strategies designed specifically with the public sector in mind. Select your elective courses to tailor your learning to your specific needs.

Required Course

Introduction to Public Sector Benefits Administration

Topics include:

- Public sector structure
- Government finance
- Navigating the political landscape
- Regulatory requirements
- Strategic planning
- Requests for proposals
- Human resource strategy
- Demographics
- Project management
- Ethics in the public sector
- Benchmarking
- Disaster planning.

July 16-17, 2025 | Chicago, Illinois

October 6-7, 2025 | Austin, Texas

“There was plenty of opportunity for questions and discussion. Classmates spoke of their demographics, problems, issues and successes.”

David J. Frazier Jr.

Firefighter/Trustee | City of Miami Beach
Miami Beach, Florida

Elective Courses: Select Two

Public Sector 401, 403 and 457 Plans*

See page 11 for course description.

October 8-9, 2025 | Austin, Texas

Retirement Plan Basics*

See page 10 for course description.

February 28-March 1, 2025 | San Diego, California

July 18-19, 2025 | Chicago, Illinois

October 6-7, 2025 | Austin, Texas

Investment Basics*

See page 10 for course description.

February 26-27, 2025 | San Diego, California

October 10-11, 2025 | Austin, Texas

Health Benefit Plan Basics*

See page 8 for course description.

February 24-25, 2025 | San Diego, California

July 14-15, 2025 | Chicago, Illinois

October 8-9, 2025 | Austin, Texas

Health Care Cost Management*

See page 8 for course description.

February 26-27, 2025 | San Diego, California

July 18-19, 2025 | Chicago, Illinois

October 10-11, 2025 | Austin, Texas

**You must be present for each course
in its entirety to earn your certificate.**

Please make your travel plans accordingly.

**This course applies to more than one certificate.*

Register online at www.ifebp.org/certificate-series

Strategic Benefits Management



Broaden your strategic perspective and learn to align benefits strategy with the vision of your organization. This certificate prepares you to define objectives for attracting, motivating, supporting and retaining talent in your organization. Receive tools to measure the effectiveness of your programs—in return on investment and the impact to your company culture.

Required Courses

Health Care Cost Management*

Topics include:

- Health care trends
- Cost drivers
- Managing providers and patients
- Impact of technology on cost
- Prescription cost management
- Basic cost-control strategies
- Evolving health care management
- Short- and long-term strategies.

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October 10-11, 2025 | Austin, Texas

Total Rewards and Workforce Strategies*

Topics include:

- Strategy concepts
- Total rewards components
- Aligning rewards with business needs
- Impact on workforce
- HR strategies and total rewards
- Workforce analysis
- Key stakeholders
- Developing a strategy
- Auditing and optimizing
- Future trends.

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July 16-17, 2025 | Chicago, Illinois

October 8-9, 2025 | Austin, Texas

**This course applies to more than one certificate.*

You must be present for each course in its entirety to earn your certificate.

Please make your travel plans accordingly.

Organizational Strategies for Health and Financial Wellness

Topics include:

- Terminology and concepts
- Defining stakeholders
- Behavioral influences
- Value of wellness plans
- Developing wellness programs (strategic and tactical)
- Financial literacy gaps
- Demographic challenges
- Developing financial literacy content.

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July 14-15, 2025 | Chicago, Illinois

October 6-7, 2025 | Austin, Texas

Register online at www.ifebp.org/certificate-series

“I feel like I’m heading home with a toolbox full of ideas to tackle the upcoming renewal season.”

Victoria Rice, GBA

Vice President of Strategic Analytics | CareATC
Tulsa, Oklahoma



Instructors

Certificate Series instructors are skilled educators, researchers and lead authorities in their field.

Rae Anne Beaudry

Senior Vice President
Regional Employee Benefits
Practice Group Leader
USI Insurance Services

Lewis E. Devendorf

Consultant
Mercer Human Resources (Retired)

Steven Draper, FSA, FCA, MAAA*

Senior Manager
Ernst & Young LLP

Mark J. Dunlop, CEBS, AEP, AFC, CFP*, ChFC*, CLU, FLMI, REBC, RHU

Principal
Designed Benefit Incentives

Laura Earley, CEBS, CEBS Compliant

Account Executive
IMA Financial Group

Jay K. Egelberg, ASA, EA, FCA, MAAA

Consulting Actuary
First Actuarial Consulting, Inc. (FACT)

Uche Enemchukwu, Esq.

Chief Executive Officer
Nelu Diversified Consulting Solutions

R. Scott Gregory, FSA

President
R. Scott Gregory, Inc.

Steven E. Grieb, J.D., CEBS, CEBS Compliant

Senior Compliance Counsel
Gallagher

Mindy Harris

Senior Consultant, Government Plans
NFP

Barbara Healy

Retirement Investment Consultant
NFP Retirement, Inc.

Abbey Hendricks, CEBS

Vice President
Aon

Peter W. Kennedy

Principal
PRM Consulting Group

Paula Krupa, CEBS, CEBS Compliant

Director, Global Benefits
Vialto Partners

Ron Krupa, CEBS, CEBS Compliant, GPHR

Benefits Strategy Consultant
WTW

Margaret C. Lemkin, Ph.D.

President
Health Benefit Strategies, LLC

Dawn M. Lichtner, CEBS

Client Success Executive
The Vanguard Group

Matthew T. Miler, CFP®, CPA

Managing Partner
McCarthy Grittinger Financial Group LLC

Alicia R. Mohn, J.D.

Director of Regulatory Services
Empower

Renee Moody, CEBS

Owner and Consultant
TruCo Consulting, LLC

Doug Nistetter, ASA, MAAA

Senior Vice President, Houston Market Leader
Aon

Anita Pierre-Antoine, M.D., M.B.A.

Associate Center Medical Director
ChenMed

**Bruce D. Schobel, CEBS, CLU,
FSA, MAAA**

Consulting Actuary

Jake Stevens, ASA, MAAA

Vice President, Health Solutions
Aon

Doug Tapp

Reward Consulting Leader,
Human Capital Consulting Practice
Deloitte Consulting LLP

Robert Whited II, CEBS, CFA

Managing Director
Creative Planning Retirement Services



2025 Schedule at a Glance

Course Name	FEBRUARY/MARCH San Diego, California	JULY Chicago, Illinois	OCTOBER Austin, Texas
Certificate in Health and Welfare Plans Take Required Courses			
Health Benefit Plan Basics*	February 24-25 MTG #34-2581	July 14-15 MTG #K1-2521	October 8-9 MTG #68-2568
Health Care Cost Management*	February 26-27 MTG #34-2536	July 18-19 MTG #K1-2570	October 10-11 MTG #68-2582
And Choose One			
Ancillary Benefit Plans	February 28-March 1 MTG #34-2534		October 6-7 MTG #68-2561
Funding and Finance of Health Benefits*	February 28-March 1 MTG #34-2564	July 16-17 MTG #K1-2542	
Certificate in Retirement Plans Take Required Courses			
Retirement Plan Basics*	February 28-March 1 MTG #34-2562	July 18-19 MTG #K1-2522	October 6-7 MTG #68-2557
Investment Basics*	February 26-27 MTG #34-2587		October 10-11 MTG #68-2573
And Choose One			
401(k) Plans	February 24-25 MTG #34-2599		October 8-9 MTG #68-2476
Public Sector 401, 403 and 457 Plans*			October 8-9 MTG #68-25N3
Certificate in Benefit Plan Administration Take Required Courses			
Basics of Employee Benefits Administration	February 24-25 MTG #34-25K2	July 14-15 MTG #K1-25K1	
Communicating Employee Benefits	February 26-27 MTG #34-25N1	July 18-19 MTG #K1-25N2	October 10-11 MTG #68-25N4
And Choose One			
Total Rewards and Workforce Strategies*	February 28-March 1 MTG #34-2565	July 16-17 MTG #K1-2550	October 8-9 MTG #68-2535
Funding and Finance of Health Benefits*	February 28-March 1 MTG #34-2564	July 16-17 MTG #K1-2542	

*This course applies to more than one certificate.

Course Name	FEBRUARY/MARCH San Diego, California	JULY Chicago, Illinois	OCTOBER Austin, Texas
Certificate in Benefits and Compensation Take Required Courses			
Retirement Plan Basics*	February 28-March 1 MTG #34-2562	July 18-19 MTG #K1-2522	October 6-7 MTG #68-2557
Health Benefit Plan Basics*	February 24-25 MTG #34-2581	July 14-15 MTG #K1-2521	October 8-9 MTG #68-2568
Basic Compensation Concepts	February 26-27 MTG #34-2572		October 10-11 MTG #68-2539
Certificate in Strategic Benefits Management Take Required Courses			
Organizational Strategies for Health and Financial Wellness	February 24-25 MTG #34-2537	July 14-15 MTG #K1-2541	October 6-7 MTG #68-2541
Total Rewards and Workforce Strategies*	February 28-March 1 MTG #34-2565	July 16-17 MTG #K1-2550	October 8-9 MTG #68-2535
Health Care Cost Management*	February 26-27 MTG #34-2536	July 18-19 MTG #K1-2570	October 10-11 MTG #68-2582
Certificate in Public Sector Benefits Administration Take Required Course			
Introduction to Public Sector Benefits Administration		July 16-17 MTG #K1-25P3	October 6-7 MTG #68-25P5
And Choose Two			
Retirement Plan Basics*	February 28-March 1 MTG #34-2562	July 18-19 MTG #K1-2522	October 6-7 MTG #68-2557
Public Sector 401, 403 and 457 Plans*			October 8-9 MTG #68-25N3
Investment Basics*	February 26-27 MTG #34-2587		October 10-11 MTG #68-2573
Health Benefit Plan Basics*	February 24-25 MTG #34-2581	July 14-15 MTG #K1-2521	October 8-9 MTG #68-2568
Health Care Cost Management*	February 26-27 MTG #34-2536	July 18-19 MTG #K1-2570	October 10-11 MTG #68-2582

Earning Your Certificate—U.S. Offerings

Not applicable to Certificates in Canadian Benefit Plans or Global Benefits Management.

Earning Your Certificate

1. **Determine the certificate track** that best suits your education goals.
2. **Attend the required courses in their entirety.** Each certificate consists of three two-day courses that can be taken separately or all in one week.
3. **Actively participate** in the case study to apply the knowledge you have learned.

When you complete a certificate program, you will have gained knowledge in one of the functional areas of total rewards and applied that knowledge in a real-life case study. You will also walk away with something to show—a Certificate of Achievement from the leading educator in the industry, the International Foundation of Employee Benefit Plans.

Looking to Take Just One Class?

While a certificate track is structured to build a well-rounded knowledge base, each Certificate Series course is designed to act as a standalone course. Those looking to learn about a specific topic are welcome to attend one course or any combination of courses to specifically fit their needs.

Course Structure

In-person Certificate Series courses are scheduled as follows:

Day One: 8:00 a.m.-5:00 p.m.

Day Two: 8:00 a.m.-3:00 p.m.

Attendance Required

You must be present for the entire program to earn your Certificate of Achievement.

Please make your travel plans accordingly.

International Offerings

CP | BASIC/INTERMEDIATE

Certificate in Canadian Benefit Plans

October 6-8, 2025 | Austin, Texas



The Certificate in Canadian Benefit Plans provides a solid introduction to Canadian employee benefits, pensions and human resources practices. Whether you work directly with a Canadian plan or are employed by a U.S. company with affiliates in Canada, you will gain practical and useful information about the Canadian pensions and benefits landscape.

Topics:

- Overview of Canadian business environment
- Canadian health care system
- Employer group benefits
- Canadian drug benefit practices
- Case study: Managing benefits change
- Benefits forum
- Canadian retirement system
- Pension fundamentals and legal aspects
- Pension forum
- Canadian employment law and legislation
- Human rights environment
- Disability provisions and practices
- International transfers
- Total rewards including benefits and compensation
- Case studies and application

Course begins Monday at 8:00 a.m. and concludes Wednesday at 12:15 p.m.
Visit www.ifebp.org/canadacert for more information and to register.

Register online at www.ifebp.org/certificateseries

Certificate in Global Benefits Management

February 24-28, 2025 | San Diego, California

July 14-18, 2025 | Chicago, Illinois



The Certificate in Global Benefits Management is a 4½-day course designed for those working at multinational organizations who have or will have responsibility for global benefits, compensation and/or human resources.

Topics:

- Cross-cultural diversity: The power of worldviews
- Developing a global benefits strategy
- International health care systems and wellness trends
- Multinational pooling and offshore retirement plans
- Regional and country overviews: Europe, Latin America, Middle East/Africa and Asia Pacific
- Benefit issues relating to international assignments (expatriates)
- Case studies and application

Course begins Monday at 8:00 a.m. and concludes Friday at 12:00 noon.
Visit www.ifebp.org/globalcertificate for more information and to register.

Employee Benefits Designations

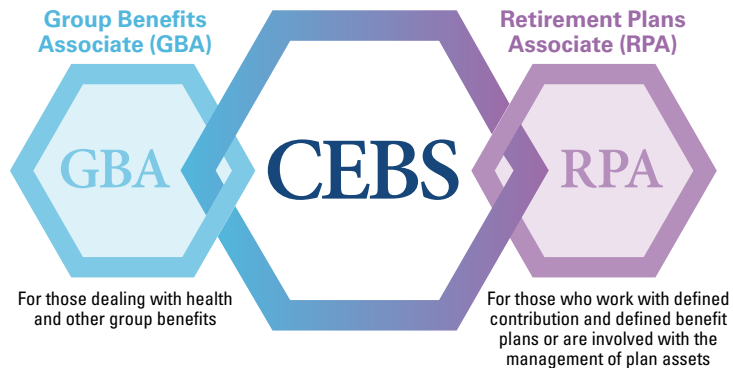
Get Your CEBS, GBA or RPA!

The Certified Employee Benefit Specialist® (CEBS®) program

provides the specialized knowledge, skills and confidence needed to meet the challenges of the profession. CEBS serves as a great next step on your employee benefits education path!

Courses

You will need to successfully complete all five courses to earn your CEBS designation. You can also earn your Group Benefits Associate (GBA) or Retirement Plans Associate (RPA) designation by completing three courses. Each course applies toward the CEBS designation.



How to Take a Course—Flexible, Accessible Study Options

The program is designed to flex to fit you. Study independently or enroll in an Online Study Group With Instructor Support for additional study support.



Register for Required Exam—
Each course requires the successful completion of a comprehensive exam.



Order Study Materials—Exams cover content from the Study Guide and textbooks assigned to each course.



Self-Study and Consider Guided Support—Online Study Groups With Instructor Support provide access to instructors, a structured time frame and peer interaction.

LEARN MORE at www.ifebp.org/cebs.

REGISTRATION FOR IN-PERSON PROGRAMS INCLUDES

Continental breakfast • Lunches • Beverage breaks

REGISTRATION

Go to www.ifebp.org/certificateseries to register.

REGISTER EARLY AND SAVE

Save \$300 when you register before January 13, 2025.

COURSE REGISTRATION FEES FOR SAN DIEGO PROGRAM IN FEBRUARY

Through January 13, 2025

Member: US\$1,400 | Nonmember: US\$1,620

After January 13, 2025

Member: US\$1,700 | Nonmember: US\$1,920

CONTINUING EDUCATION CREDIT

Continuing education (CE) credit for professions and designations MAY be available for attendance at live sessions. You must request CE credit with your registration for the program at least 60 days prior to the beginning of the program so that the Foundation can seek preapproval from the governing agency.

Note: Requests made for CE credit do not guarantee administration of credit.

For CE inquiries, please contact the International Foundation Continuing Education Department at (905) 361-2822 or toll-free (833) 886-3749, or email continuinged@ifebp.org.



Educational sessions at this program can qualify for self-reported CEBS® Compliance credit. Visit www.cebs.org/compliance for additional information.

POLICIES

Cancel and transfer fees are based on registration fee paid: 60+ days before meeting is 10%; 31-59 days before meeting is 25%; within 30 days of meeting is 50%. Hotel deposit is forfeited for cancellations/transfers received within three days (eight days for Disney properties) of arrival. Registration fee is forfeited once program commences. Visit www.ifebp.org/policies for details on the current policy.

GLOBAL BENEFITS ONLINE DISCUSSION GROUP

Connect with others who work with global benefits. A members-only discussion group, Global Benefits, is available in the Foundation Community. Share and learn with others who work in global benefits in this private, easy-to-use community forum. Find out more at www.ifebp.org/community.

Employee Benefits Courses and Certificates 2025 Offerings



February 24-March 1, 2025

San Diego, California
Andaz San Diego



July 14-19, 2025

Chicago, Illinois
Fairmont Chicago–Millennium Park
Gleacher Center



October 6-11, 2025

Austin, Texas
Hilton Austin

Visit www.ifebp.org/certificate-series
for more information or to register.



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International Foundation 
OF EMPLOYEE BENEFIT PLANS

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